



## BANGLADESH FREIGHT FORWARDERS ASSOCIATION

### OFFICE OF THE BAFFA ELECTION BOARD: 2023-2025

Ref.: BAFFA/Election/2023/002

Date: 23 September 2023

### **ELECTION SCHEDULE FOR THE TERM 2023-2025 OF THE BOARD OF DIRECTORS OF BANGLADESH FREIGHT FORWARDERS ASSOCIATION (BAFFA)**

The Election Board is pleased to announce the Election Schedule\* for Election of the Board of Directors (BOD) of Bangladesh Freight Forwarders Association (BAFFA) for the term 2023-2025 in reference to Clause 52 of the Memorandum of Association and Articles of Association of BAFFA and the Clause 15 of the Trade Organizations Rules 1994 as follows:

SL. No.	Event	Day, Date & Time
1.	Last date and time for payment of Annual Subscription(s) [Up to 2022] and other dues [upto August 2023 (if any)].	Sunday, 15 October 2023 By 4:00 PM
2.	Publication of Preliminary Voter List (Member company/Firm) on the Notice Board of BAFFA Office.	Wednesday, 25 October 2023 By 5:00 PM
3.	Last date of filing objection to the Preliminary Voter List before the Election Appeal Board.	Tuesday, 31 October 2023 By 5:00 PM
4.	Disposal of objection(s) by the Election Appeal Board in respect of the preliminary voter list.	Friday, 3 November 2023 By 5:00 PM
5.	Last date for submission of name of Voters (Nominated Proprietor/Partner/Shareholder Director of any member company/firm) to vote in the election to BAFFA offices, Dhaka & Chattogram.	Saturday, 4 November 2023 By 3:00 PM
6.	Publication of the Final Voter List on the Notice Board of BAFFA office, Dhaka & Chattogram.	Saturday, 4 November 2023 By 7:00 PM
7.	Last date for filing/submission of Nomination Papers/Forms of candidates for election of the Board of Directors at BAFFA office, Dhaka & Chattogram	Tuesday, 14 November 2023 By 5:00 PM (receiving will be start from 5 November)
8.	Scrutiny of nomination papers by the Election Board	Wednesday, 15 November 2023 By 5:00 PM
9.	Publication of the list of valid Nominations of Candidates for the election of the Board of Directors on the Notice Board of BAFFA office, Dhaka & Chattogram	Thursday, 16 November 2023 By 5:00 PM
10.	Last date for filing appeal/objection to the Election Appeal Board regarding rejection of any nomination paper	Saturday, 18 November 2023 By 5:00 PM
11.	Last date of hearing and disposal of the appeal/objection on Nominations Papers by the Election Appeal Board	Tuesday, 21 November 2023 By 4:00 PM
12.	Publication of Final List of valid candidates for election of the Board of Directors shall be available on the Notice Board of BAFFA office, Dhaka & Chattogram	Tuesday, 21 November 2023 By 7:00 PM
13.	Last date of withdrawal of Candidature/nomination (in prescribed form of BAFFA)	Thursday, 23 November 2023 By 4:00 PM
14.	Publication of final list of candidates for election of the Board of Directors will be available on Notice Board of BAFFA office, Dhaka & Chattogram	Thursday, 23 November 2023 By 7:00 PM


**BAFFA**
**BANGLADESH FREIGHT FORWARDERS ASSOCIATION**

SL. No.	Event	Day, Date & Time
15.	Introductory Meeting of all Candidates with Voters	Saturday, 9 December 2023 At 4:00 PM at Dhaka
16.	Introductory Meeting of all Candidates with Voters	Monday, 11 December 2023 At 4:00 PM at Chattogram
17.	<b>Casting of Vote for Election of the Board of Directors.</b>	<b>Thursday, 14 December 2023</b> <b>From 9:00 AM to 4:00 PM</b>
18.	Counting of Votes	Thursday, 14 December 2023 After vote casting ends
19.	Official publication of Election Results.	Friday, 15 December 2023.
20.	Election of Office Bearers and publication of result.	Sunday, 17 December 2023
21.	Last date of filling objection to Election Appeal Board against the result of election	Monday, 18 December 2023
22.	Disposal of the objection/appeal by the Election Appeal Board	Thursday, 21 December 2023 By 4:00 PM
23.	Publication of the final result of the election of the Board of Directors and office Bearers of BAFFA by the Election Board.	Thursday, 21 December 2023 By 7:00 PM

**\* Note:** Government guideline will be followed in implementing the above schedule and the Election Board reserves the right to revise the Election Schedule in case of Act of God/Force Majeure affecting the Election.

Thanking you,

  
Jowher Rizvi  
Chairman  
Election Board: 2023-2025, BAFFA

**Enclosures:**

1. Code of Conduct of Election
2. Important Information
3. - Voter Nomination Form

**Distribution:**

1. All Members, BAFFA
2. Election Board and Appeal Board

**Copy to:** The Director General (Addl. Secretary), Trade Organization, Ministry of Commerce  
Government of the People's Republic of Bangladesh.